

Camp Fire Minnesota

Position Description

Job Title: Kitchen Assistant

Purpose: Help prepare meals for campers and staff, support a clean, functional kitchen

Reports to: Kitchen Manager/Head Cook

Classification: Seasonal

Dates: June – September 2

About Camp Fire Minnesota

With nature as our catalyst, we energize youth to discover their spark so their futures glow brighter.

Youth spend 90% of their time indoors. Camp Fire Minnesota addresses this challenge by delivering culturally relevant, nature-based programs throughout the community to over 6,500 youth from all backgrounds each year. We help youth “light their spark within” through summer camp, environmental education & STEM classes for schools, and community-based out-of-school time nature programs.

We are proud to offer inclusive and welcoming programs to youth in the community. To this end, 40% of Camp Fire youth participate at reduced or no cost. As a result of their Camp Fire experience, 92% of youth report valuing nature and stewarding the environment.

Our summer camps in Chanhassen offer youth and teens progressive, nature-based learning through day, specialty day, overnight, adventure and leadership development camps. Camp Fire is an ACA accredited camp.

Inclusion Statement:

Camp Fire believes in the dignity and the intrinsic worth of every human being. We welcome, affirm, and support young people and adults of all abilities and disabilities, experiences, races, ethnicities, socio-economic backgrounds, sexual orientations, gender identities and expressions, religion and non-religion, citizenship and immigration status, and any other category people use to define themselves or others. We strive to create safe and inclusive environments that celebrate diversity and foster positive relationships. All are welcome at Camp Fire.

About This Position

The Kitchen Assistant works in the kitchen alongside other cooks and kitchen assistants. This role prepares meals and snacks for campers and cleans after each meal. We serve about 120 daily breakfasts and dinners, and over 200 daily lunches.

Primary Responsibilities

- Work with other kitchen staff in the preparation of meals and clean up duties
- Maintain a clean and organized kitchen and dining room to meet the standards set by the State Health Department and ACA (American Camp Association).
- Pack-out cabin cookouts and assist with trip food pack-out.
- Unpack and store food when delivered.
- Manage dishwashing process and ensure cooking and food serving items are sanitized and shelved properly

Knowledge, Skills, and Abilities:

- Ability to organize tasks
- Ability to work with campers and peers in a friendly and polite manner
- Ability to accept supervision and guidance

- Ability to provide basic health and safety assistance to staff
- Ability to work well with others, from a variety of backgrounds
- Maintain Camp Fire Minnesota standards at all times

Minimum Qualifications:

- At least 17 years old by the start of camp
- Good character, integrity, and adaptability

Desired Availability:

- Available to work at least some afternoon and early evening shifts.
- Please apply if this availability doesn't quite match this – we may be able to work something out

Salary and Benefits:

Kitchen Assistants can either stay on-site and receive room and board (if they are 18 years of age or older) or commute to Tanadoona and receive an hourly wage. See below for the differences:

Commute to Tanadoona, Hourly:

- **\$14/hour**, 40 hours per week
- Breaks between meals, 2 days off per week, 1 paid mental health day during the summer
- Supportive, inclusive environment, coaching-oriented supervisors, and time to virtually attend therapy sessions.

Stay on-site, Salaried (18+ only):

- **Salary of \$560 per week.** Camp Fire Minnesota aims to be a leader in pay equity for on-site staff and we are proud to offer double the median pay offered by resident camps across the country, according to research conducted by the American Camp Association.
- Meals and lodging provided all summer, including weekends.
- Staff outings and social activities each weekend. Transportation options for staff without access to vehicles during the summer.
- Break time between meals, 1 paid mental health day during the summer, and time off between Friday evening and Sunday morning
- Supportive, inclusive environment, coaching-oriented supervisors, and time to virtually attend therapy sessions.

Application Process:

Submit an application online at <https://campfiremn.org/camps/work-at-camp/>

- Please direct questions to hr@campfiremn.org (include the position title in the subject line)

Camp Fire Minnesota is strongly committed to addressing environmental justice. We encourage candidates with diverse experiences and backgrounds, Black, Indigenous and people of color, LGBTQIA+ individuals, and unemployed persons to apply.