Job Title: Youth Housing Program Specialist  
Reports To: Nature Outreach Coordinator  
Classification: Part-time (0.4 FTE)

Who we are

With nature as our catalyst, we energize youth to discover their spark so their futures glow brighter.

Youth spend 90% of their time indoors. Camp Fire Minnesota addresses this challenge by delivering culturally relevant, nature-based programs at Tanadoona, Camp Bluewater, and throughout the community to over 6,000 youth from all backgrounds each year. We help youth “light their spark within” through summer camp, environmental education & STEM classes for schools, and community-based out-of-school time nature programs.

We are proud to offer inclusive and welcoming programs to youth in the community. To this end, 40% of Camp Fire youth participate at reduced or no cost.

As a result of their Camp Fire experience, 92% of youth report valuing nature and stewarding the environment.

About this role

Youth need connections with nature more than ever. With the increase in digital media use and lack of adequate green spaces in the city, youth face an overall disconnect from the physical, social and emotional health benefits associated with being in nature. Camp Fire Minnesota's priority is to ensure all youth have access to the diverse experiences of the outdoors, in addition to understanding how the environment impacts their everyday life.

Camp Fire Minnesota programs engage young people to exercise their voice and choice, build confidence and competence, lead in their communities and care for their environment. We provide out-of-school time programs throughout the Twin Cities in collaboration with other community-based organizations to offer nature-based enrichment programs for youth, when and where they need them.

Camp Fire Minnesota is inclusive and welcoming to all youth and adults. We currently seek Youth Program Specialists to facilitate activities for our Youth Clubs (ages 5-13) in housing communities during the hours of 4pm-7pm, four days a week. Program Specialists work with a consistent group of youth throughout the year, supporting overall youth development and connecting kids to the natural world through hands-on experiences and outdoor adventures.

Youth Program Specialists are compensated for prep time and have weekly opportunities to create interactive lessons and activities as well. This position is from February 2020 until June 2020, with the possibility to expand hours into summer 2020 and fall 2020.

Essential Functions:
- Implement after-school interactive lessons and activities, including, but not limited to:
  - outdoor adventures & nature-based learning
  - physical fun
  - social & emotional skill development
- Complies with agency-specific policies
- Develops strong relationships with property management, parents, and other organizations, where applicable, to ensure successful delivery of all Camp Fire programs and ensure customer satisfaction
- Ensure program quality while leading with agency vision
- Create a safe environment for open and honest discussion, foster a positive youth-led dynamic
• Complete administrative responsibilities on time: attendance, registrations, curriculum, and staff/youth evaluations
• Meets and reports regularly to the Nature Outreach Coordinator regarding program, site and staff performance
• Conduct outreach, recruit youth, communicate with parents/caregivers directly and by phone calls
• Attend initial and ongoing trainings including monthly all-team meetings and bi-weekly small-team meetings

Required Knowledge, Skills & Abilities:
• Commitment to working with youth for one school year
• Positive attitude a must!
• Experience working with youth in camps, human or social services, mentoring or education (environmental, outdoor, experiential)
• Flexibility & willingness to deliver responsive programming that meets the needs of youth
• Initiative, ability and willingness to seek necessary support from Camp Fire management
• Strong organizational skills
• Experience working with diverse populations of youth to support inclusive programming
• Available to work consistently five days a week, 3-4 hours/day between the hours of 3:30-7:00pm
• Reliable means of transportation
• Second language ability a plus, particularly in Somali or ASL
• Bachelor’s Degree in Youth Work, Education, Social Work, Environmental Studies, Psychology, Public Health, or any STEM-related degree a plus
• This position require a valid MN license, reliable transportation and clean driving record

Benefits:
• Hourly wage of $15.00, non-exempt, paid training, prep, recruitment and mileage
• 15-18 hours/week
• Mileage reimbursement monthly stipend

Application Instructions: Please submit a resume and cover letter to: hr@campfiremn.org. Please include “Youth Housing Program Specialist” in the subject line of your email.

Camp Fire Minnesota is strongly committed to addressing environmental justice. We encourage candidates with diverse experiences and backgrounds, Black, Indigenous and people of color, LGBTQIA+ individuals, and unemployed persons to apply.