



Camp Fire
MINNESOTA

Camp Fire Minnesota Position Description

Job Title: Archery Specialist
Purpose: Direct and supervise Archery program
Reports to: Camp Director, Leadership Team
Classification: Exempt, seasonal

About Camp Fire Minnesota

With nature as our catalyst, Camp Fire Minnesota energizes youth to discover their spark so their futures glow brighter.

Camp Fire Minnesota "lights the spark" in over 5,000 K-12 youth each year through nature-based experiences. Our programs include summer camp, STEM, environmental education, and teambuilding school field trips at Tanadoona, in-school STEM and environmental education, and community-based before/after-school and summer nature programs.

We are proud to offer inclusive and welcoming programs to all youth. To this end, over 40% of youth who participate in Camp Fire Minnesota programs receive financial aid. As a result of their Camp Fire experience, 90% of youth report valuing nature and stewarding the environment.

Our summer camps at Tanadoona in Chanhassen and Camp Bluewater in Grand Rapids offer youth and teens progressive, nature-based learning through day, specialty day, overnight, adventure and leadership development camps. Tanadoona is an ACA accredited camp.

About This Position

The Archery Specialist is primarily in charge of the archery program. This includes safety of campers, teaching them skills, and leading fun activities on the range.

Primary Responsibilities

- Plan and implement Archery programming to engage all ability levels
- Maintain safety and order at the Archery Range
- Assist in additional leadership responsibilities when assigned
- Assist in ensuring the cleanliness of the site, bathrooms, and other camp buildings
- Act as a general counselor when necessary
- Works with the rest of the specialist team to support all programs. Cross train as necessary.

Knowledge, Skills, and Abilities:

- Ability to respond appropriately to first-aid and Archery Range safety situations
- Ability to teach/review Archery course standards with staff and campers
- Ability to work with a variety of different groups, from many different backgrounds
- Maintain Camp Fire Minnesota standards at all times

Minimum Qualifications:

- 1-year of post-secondary schooling or equivalent
- Current Archery Certification
- Experience with Archery programs
- Good character, integrity, and adaptability

Desired Availability:

- Certification is provided May 28-31
- Available to attend Camp Training on June 2. Last day of work is August 30.

Pay Range:

- \$250/weekly stipend plus room and board.

Application Process:

Submit an application, [found here](#).

- Please direct questions to hrcamp@campfiremn.org (include the position title in the subject line)
- Fax: 952-378-1661
- Mail: Camp Fire Minnesota, Attn: Camp Staff, 4829 Minnetonka Boulevard, Suite 202, St. Louis Park, MN 55416

Camp Fire Minnesota is an Equal Opportunity Employer. Applicants are considered without regard to race, color, religion, sex, national origin, age, veteran status, sexual preference, disability, condition or any other group protected by law