



Camp Fire
MINNESOTA

Camp Fire Minnesota

Position Description

Job Title: Adventure Specialist
Purpose: Direct and supervise Adventure Programs
Reports to: Camp Director, Program Coordinator
Classification: Exempt, seasonal

About Camp Fire Minnesota

With nature as our catalyst, Camp Fire Minnesota energizes youth to discover their spark so their futures glow brighter.

Camp Fire Minnesota “lights the spark” in over 5,000 K-12 youth each year through nature-based experiences. Our programs include summer camp, STEM, environmental education, and teambuilding school field trips at Tanadoona, in-school STEM and environmental education, and community-based before/after-school and summer nature programs.

We are proud to offer inclusive and welcoming programs to all youth. To this end, over 40% of youth who participate in Camp Fire Minnesota programs receive financial aid. As a result of their Camp Fire experience, 90% of youth report valuing nature and stewarding the environment.

Our summer camps at Tanadoona in Chanhassen and Camp Bluewater in Grand Rapids offer youth and teens progressive, nature-based learning through day, specialty day, overnight, adventure and leadership development camps. Tanadoona is an ACA accredited camp.

About This Position

The Adventure Specialist is ultimately responsible for the safety and well-being of the campers and staff at our climbing tower, giant swing, high ropes, agility, and teambuilding courses.

Primary Responsibilities

- Plan and implement Adventure Programming including: high ropes, climbing wall, giant swing, and teambuilding.
- Maintain safety and order at the Adventure Course
- Responsible for inspections of the equipment, course and surroundings prior to use
- Maintain all equipment related to the Adventure Course and report any needs to your supervisor
- Responsible for paperwork such as incident and accident reports
- Assist in additional leadership responsibilities when assigned
- Assist in ensuring the cleanliness of the site, bathrooms, and other camp buildings
- Act as a general counselor when necessary
- Works with the rest of the specialist team to support all programs. Cross train as necessary.

Knowledge, Skills, and Abilities:

- Ability to respond appropriately to first-aid and adventure course safety situations
- Ability to teach/review adventure course standards with staff
- Ability to supervise other staff and perform according to your level of training
- Ability to work with a variety of different groups, from many different backgrounds

- Maintain Camp Fire Minnesota standards at all times

Minimum Qualifications:

- 1-year of post-secondary schooling or equivalent
- Applicable experience supervising staff
- Must be able to complete Adventure Course Certification at Tanadoona May 28-31, 2019
- Experience with adventure programs
- Good character, integrity, and adaptability

Desired Availability:

- Certification is provided May 28-31
- Available to attend Camp Training on June 2.
- Last day of work is August 30.

Pay Range:

- \$250/weekly stipend plus room and board.

Application Process:

Submit an application, [found here](#).

- Direct questions to hrcamp@campfiremn.org (include the position title in the subject line)
- Fax: 952-378-1661
- Mail: Camp Fire Minnesota, Attn: Camp Staff, 4829 Minnetonka Boulevard, Suite 202, St. Louis Park, MN 55416

Camp Fire Minnesota is an Equal Opportunity Employer. Applicants are considered without regard to race, color, religion, sex, national origin, age, veteran status, sexual preference, disability, condition or any other group protected by law